

March 2021

Dear Parent/Carer,

NHS Test and Trace: In-School COVID-19 Testing for Students

Further to recent letters, I am delighted to advise that testing is now underway in readiness for all students returning to Alec Hunter in the coming days.

This letter provides you with more information about how to register your child's test which in turn will enable you to view the test results.

How the tests work

Those students who are taking the lateral flow device test will be supervised to test themselves; there will be no physical contact from staff. The test is quick and easy to undertake, using a swab of the nose and throat. If you or your child have already had a PCR test the swabbing process is identical. The school will inform the student and their parent/carer of a positive test result. The parent will also receive a text/email notification of a positive or negative result from the online NHS system providing that they log the registration card given to the student.

When are we testing

You will have seen from the letter dated 3rd March, that a timetable has been put in place for the first test to be undertaken by students prior to their return to school. The timetable is as follows:

PLAN FOR MASS TESTING

Mon 8th -Weds 10th March

Monday 8th March		Tuesday 9th March		Wednesday 10th March	
Time	Tutor Group	Time	Tutor Group	Time	Tutor Group
08:30 am	11H	08:30 am	7H	08:30 am	8T
09:00 am	11U	09:00 am	7U	09:00 am	8E
09:30 am	11N	09:30 am	7N	09:30 am	8R
10:00 am	11T	10:00 am	7T	10:00 am	8A
10:30 am	Break	10:30 am	Break	10:30 am	Break
10:45 am	11E	10:45 am	7E	10:45 am	9H
11:15 am	10H	11:15 am	7R	11:15 am	9U
11:45 am	10U	11:45 am	7A	11:45 am	9N
12:15pm	10N	12:15pm	7L	12:15pm	9T
12:45pm	Lunch	12:45pm	Lunch	12:45pm	Lunch
1:15 pm	10T	1:15 pm	8H	1:15 pm	9E
1:45pm	10E	1:45pm	8U	1:45pm	9R
2:15pm	10R	2:15pm	8N	2:15pm	9A

If on the day, your child refuses a test, they will not be pressured to take the test and we will inform you as soon as possible of this.

How to register

Your child will receive a registration card with a barcode sticker when they are tested. This will allow you to register their test using the NHS online portal. Please note that should the test result be positive we will contact you before the test has been processed through the NHS contact system so that you are aware as soon as possible.

When you receive your registration card please either scan the QR code on the card or type in the web address to be taken to the site where you need to register: <https://test-for-coronavirus.service.gov.uk/register-kit/register-rapid-test>. **Please note that you must register the barcode within 24 hours of the test being taken.**

To support you in completing this form please follow the following guidance:

- **Who are you registering a test for?** Enter: *Someone Else*
- **Enter the unique test kit barcode** Enter: *the 11 character reference on your barcode sticker on the card - or you have the option of scanning the barcode using your camera.*
- **What's the test site's ID or Name?** Enter: *AHAD (this is the code for Alec Hunter Academy)*
- **Are they doing 7-day repeat testing?** Enter: *No*
- **When will the person being registered take the coronavirus test?** Enter: *the date that they were tested. We will write the time on the registration card.*
- **What's the name of the person taking the test?** Enter: *First name and last name of your child who has been tested*
- **What's their Date of Birth?** Enter: *Their date of birth*
- **What's their gender?** Enter: *Male or Female*
- **What's their ethnic group?** Enter: *Their ethnic group and on the following page their ethnic background (this section is optional)*
- **Do they travel to nursery, work or a place of education?** Enter: *Yes they go to nursery, school, college or university*
- **Which place do they attend?** Enter: *Secondary school*
- **Enter the details of this place:** Enter: *Alec Hunter Academy, Braintree*
- **Do they currently have coronavirus symptoms?** Enter: *No, they currently do not have any symptoms. As we have stated previously, learners should not attend school if they have symptoms - these tests are for asymptomatic people.*
- **What country do they live in?** Enter: *England*
- **What's the first line of their address and home postcode?** Enter: *the first line of your address and postcode*
- **Do they have an email address?** Enter: *Yes, and then on the next screen enter your email address so that you receive the test result.*
- **What's their mobile number?** Enter: *your mobile phone number so that you receive the test result*
- **Do they have a landline phone number?** Enter: *Yes or No and then enter your number*
- **Do you know their NHS number?** Enter: *Don't worry if you do not know this - it does not matter. If you do then please select yes and enter it*
- **Has your child had a coronavirus vaccine?** Enter: *No - unless they have received a vaccination.*

Finally, check your answers and click on **Save and Continue**. After registering you should then receive a confirmation of your child's test result.

Should anyone test positive then we will contact you immediately and will follow the same procedures as when a child develops symptoms during the day. You will need to collect your child and take them home and follow up with a PCR test.

ALEC HUNTER ACADEMY Stubbs Lane, Braintree, Essex CM7 3NR.
t: 01376 321813 f: 01376 326839 e: admin@alechunter.com w: www.alechunter.com

All the staff at Alec Hunter are extremely grateful for your continued support for our safety measures and our efforts to minimise risks in school so that we can play our part in looking after our community. Let us hope that by taking these steps now, we will facilitate a return to more normal ways of life in the very near future.

Yours sincerely,



Mr T. Lawn
Headteacher