

CONSISTENT IN OUR PRINCIPLES BUT FLEXIBLE IN OUR PRACTICES

Please note: All examples of behaviour and all consequences shown below are for guidance only, and this list is neither exclusive nor exhaustive. Each incident will be judged on its own merits and there may be cases where it is deemed appropriate to deviate from the guidance.

BEHAVIOUR		CONSEQUENCE	POINTS
<ul style="list-style-type: none"> Tie worn incorrectly or not at all Shirt not tucked in Tight fitting, denim or stretchy trousers or short skirts Blazer not worn or badge missing Incorrect footwear, jewellery*, scarf*, hoody* or hat worn* (*teacher confiscates and hands into the office as appropriate) Inappropriate hair or make up Swearing (when not directed at anyone) Lateness to lesson No exercise book 	<ul style="list-style-type: none"> No essential equipment (black/blue pens, green pen, pencil, ruler, pencil sharpener, eraser, scientific calculator, pencil case) Lack of subject specific equipment No reading book Eating or drinking other than in the cafeteria or outside the building, (water in classrooms is permitted except labs/ICT/Music rooms) Littering Chewing gum Running, shouting, pushing or other anti-social behaviour around school 	<p>RESPONSIBILITY CARD SIGNED</p> <p>6 ticks = half-hour detention (recorded on SIMS by teacher)</p> <p>If 3 ticks are for the same reason = one-hour detention (recorded on SIMS by teacher)</p>	
DISRUPTION TO LEARNING IN A LESSON (including a double)			
<p>WARNINGS CANNOT BE WORKED OFF!</p> <ul style="list-style-type: none"> Deliberately sitting in the wrong seat or refusing to move seats Out of seat or wandering around classroom without permission Talking when should be listening or unrelated to work/activity set by teacher Name calling, calling out or making silly noises Being slow to start work or to follow instructions Doing insufficient work of the standard expected Inappropriate comments to peers/staff Inappropriate behaviour in the lesson, including play fighting Refusal to wear clean loan PE Kit 	<ul style="list-style-type: none"> Arguing with another student or member of staff Distracting others Damage to property (minor) Showing lack of respect for other students or staff Passing notes Throwing small objects (such as screwed up paper) Refusing to work with assigned partner Repeatedly swinging on chairs or turning around without permission Persistently fidgeting or fiddling with equipment e.g. tapping pens Putting on make-up or brushing hair Spraying deodorant/body spray Eating Communicating in a class-based assessment 	<p>GREEN WARNING</p> <p>RECORDED ON SIMS BY TEACHER</p>	-1 POINT
		<p>If there is a second offence from this list,</p> <p>AMBER WARNING</p> <p>RECORDED ON SIMS BY TEACHER</p> <p>HALF-HOUR DETENTION IN THE YEAR DETENTION ROOM</p>	-2 POINTS
<p>IF A STUDENT REFUSES TO HAND OVER THEIR MOBILE PHONE, PLEASE USE CALL OUT.</p> <p>HOMEWORK: If students fail to hand in homework by the deadline, they will be given a half-hour detention after school in KS3 and an hour's detention after school in KS4. If homework is submitted at least 24 hours before the detention is due, the detention will be cancelled.</p> <p>BOOK WATCH: If the condition of a student's book has not improved after a red 'book watch' has been imposed, the student will be placed in a one-hour detention.</p> <p>LATE TO LESSONS: If a student is more than 5 minutes late to a lesson, they will be given a 30-minute detention. If more than 10 minutes late a one-hour detention. This includes pupils taking longer than necessary to change for PE.</p> <p>MISSING PE KIT: If a student fails to attend their PE lesson with the full and correct kit, they will be given a half-hour detention after the 2nd incident at KS4 and the 3rd incident at KS3.</p>		<p>If there is a third offence from this list,</p> <p>RED WARNING</p> <p>RECORDED ON SIMS BY TEACHER</p> <p>ONE-HOUR DETENTION IN THE YEAR DETENTION ROOM</p>	-4 POINTS
BEHAVIOUR DURING SOCIAL TIME OR BEYOND WARNINGS IN CLASS			
<ul style="list-style-type: none"> Late to AM registration more than once in a half term Inappropriate behaviour including play fighting/removing another student's tie In an area that is 'out of bounds' during social time 	<ul style="list-style-type: none"> Arguing with another student or member of staff Not following prefects' instructions Inappropriate comments to peers/staff Equipped to smoke/vape (1ST OFFENCE) (x5) Throwing small objects or spraying water Refusal to wear correct uniform 	<p>LUNCH DETENTION</p> <p>RECORDED ON SIMS BY STAFF</p>	-2 POINTS

REFERRED INCIDENTS		
<ul style="list-style-type: none"> Prejudicial comment (any comment relating to another person's perceived disability, race, religion, gender, sexual orientation, or transgender identity) Sexualised comments to peers or staff 	<ul style="list-style-type: none"> Offensive personal comment (such as about another person's appearance or perceived sexual activity) <p>A WARNING AND EDUCATIONAL TALK WILL BE GIVEN THE FIRST TIME A STUDENT MAKES A COMMENT. REPEATED INCIDENTS WILL RESULT IN A HIGHER SANCTION</p>	<p>HEADTEACHERS/LEADERSHIP GROUP WARNING</p> <p>-2 POINTS</p>
<ul style="list-style-type: none"> Classroom or corridor-based infractions Disruptive behaviour Poor conduct around the site 		<p>Detention (As determined by the HoY/SSL)</p> <p>-4 POINTS</p>
<ul style="list-style-type: none"> Failure to attend a one-hour detention Poor behaviour in lunch or after-school detention Persistent disruptive behaviour Minor acts of vandalism Refusal to wear loan shoes Equipped to smoke/vape (2ND OFFENCE) Failure to fulfil requirements of amber/red report (1ST time) Refusing to hand phone over Communicating in an exam during formal exam week Failure to fulfil requirements of amber report (3rd time onwards) 	<ul style="list-style-type: none"> Photo/video taken in school Refusal to go to safe room/Removed by member of staff 'On Call' Walking away from staff Poor behaviour in lunch detention Theft (1ST incident/minor) Assault on a student (minor) Bullying Inappropriate use of the school ICT network Dangerous behaviour (minor) Bringing the school into disrepute (minor) Entering a toilet cubicle with another student Truancy of a lesson 	<p>EXTENDED WEDNESDAY DETENTION (2 hours)</p> <p>ONLY LEADERSHIP GROUP OR HoY/SSL CAN SET THIS DETENTION.</p> <p>-6 POINTS</p>
<ul style="list-style-type: none"> Equipped to smoke/vape (3RD OFFENCE) Smoking/vaping on the school site Fighting or assault on a student Inciting assault or bullying Truancy for more than one lesson Missed extended Wednesday detention Repeated prejudicial comments Repeated sexualised comments Physical sexualised behaviour (minor) Photo/video taken in school and published online Swearing at a member of staff Gross disobedience/defiance of staff 	<ul style="list-style-type: none"> Dangerous behaviour Failure to fulfil requirements of red report (3rd time onwards) Walking away from staff (if previously had an extended Wednesday detention) Theft (2ND incident/major, including theft from staff) Bullying Repeated inappropriate use of the school ICT network Persistent disruptive behaviour Bringing the school into disrepute (major) 	<p>INTERNAL EXCLUSION</p> <p>ONLY LEADERSHIP GROUP OR HoY/SSL CAN SET. HoY/SSL MUST CONSULT WITH LG LINK FIRST.</p> <p>-10 POINTS</p>
<ul style="list-style-type: none"> Repeat of any behaviour that has previously been sanctioned by an internal exclusion Refusal to go into internal exclusion Sexual harassment Inappropriate sexualised behaviour Physical sexualised behaviour Serious assault on a student Major/Repeated Bullying Swearing at and intimidating behaviour towards staff Major acts of vandalism Setting off the fire alarm Serious prejudicial behaviour Gross disobedience/defiance, of LG especially if putting self or others at risk Possession of any item that has a blade 	<ul style="list-style-type: none"> Possession or under the influence of drugs or alcohol Very serious or persistent inappropriate behaviour Disruption/defiance in internal exclusion Swearing at or intimidating a member of staff (2ND offence onwards) Lighting a fire (although serious or repeated incidents of arson could lead to permanent exclusion) Walking away from staff (if previously had internal exclusion) Equipped to smoke/vape (4TH OFFENCE ONWARDS) Dangerous behaviour (major) e.g., incident which results in injury to others 	<p>SUSPENSION</p> <p>-20 POINTS PER DAY</p>
<ul style="list-style-type: none"> Any behaviour which means that allowing the student to remain in school would seriously harm the education or welfare of students or others in the school 	<ul style="list-style-type: none"> A serious breach, or persistent breaches, of the school's behaviour policy 	<p>PERMANENT EXCLUSION</p>